

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

**BPO NO:** 001B4400423

**PRINT DATE:** 10/31/15

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<b>SHIP TO:</b> AS SPECIFIED ON INDIVIDUAL ORDERS		
<b>VENDOR ID:</b> ABACUS CORPORATION 610 GUSRYAN ST  BALTIMORE, MD 21224 (410 )633-1900 EXT 233	<b>REFER QUESTIONS TO:</b>  GWENDOLYN HUDSON (410 )767-7662 GWENDOLYN.HUDSON@MARYLAND.GOV	
<b>ITB:</b> 001IT819095	<b>EXPR DATE:</b> 04/01/19 <b>POST DATE:</b> 03/13/14	<b>DISCOUNT TERMS:</b> . NET 30 DAY <b>CONTRACT AMOUNT:</b> 1,244,201.40

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

#### MSDE OPERATING FUNDS:

ROO Q1884 0812 \$1,244,201.40

\* THIS CONTRACT IS SUBJECT TO MINORITY BUSINESS ENTERPRISE (MBE) PARTICIPATION - 30%:

8% AFRICAN AMERICAN  
3% HISPANIC AMERICAN  
3% ASIAN AMERICAN

\* THE LIVING WAGE LAW FOR TIER 1 CONTRACTS

\* DHR HIRING AGREEMENT

RETAIN SECTIONS A, B, C, (AND D IF PROVIDED) FOR FUTURE REFERENCE.

VENDOR CONTACT: MR. LEE NICKEL AT 410-977-0507

THE CONTRACTOR SHALL FURNISH AND MAKE PAYMENT FOR ALL LABOR, SUPERVISION, TOOLS, MATERIALS, EQUIPMENT, PERMITS, INSURANCE, VEHICLES, SERVICES OR MECHANICAL DEVICES NECESSARY TO PROVIDE COMPREHENSIVE MANAGEMENT, MAINTENANCE AND OPERATION OF THE FACILITY AT THE LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED (LOCATED 415 PARK AVENUE, BALTIMORE, MD 21201) IN ACCORDANCE WITH SECTION C-DETAILED SPECIFICATIONS FOR A FIVE YEAR TERM BEGINNING APRIL 1, 2014 THROUGH MARCH 31, 2019.

THE CONTRACTOR SHALL SUBMIT A MONTHLY INVOICE AND SUPPORTING

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### TERMS (cont'd):

DOCUMENTATION FOR PAYMENT UNDER THE CONTRACT, ACCORDING TO THE AMOUNT OF SERVICE PERFORMED DURING THE RESPECTIVE BILLING PERIOD. THE COST FOR ANY OUT-OF-CONTRACT REIMBURSABLE SERVICES MUST BE SUBMITTED SEPARATELY AND ALL BACKUP INFORMATION AND BIDS MUST BE ATTACHED. ALL INVOICES RECEIVED FOR OUT-OF-CONTRACT REIMBURSEMENT MUST REFLECT THE DEDUCTION OF THE CONTRACTOR'S LIMIT OF RESPONSIBILITY FROM THE TOTAL AMOUNT THE CONTRACTOR IS SEEKING TO BE REIMBURSED.

YEAR ONE - APRIL1, 2014 THROUGH MARCH 31,2015  
YEAR TWO - APRIL1, 2015 THROUGH MARCH 31,2016  
YEAR THREE - APRIL1, 2016 THROUGH MARCH 31,2017  
YEAR FOUR - APRIL1, 2017 THROUGH MARCH 31,2018  
YEAR FIVE - APRIL1, 2018 THROUGH MARCH 31,2019

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0001	96108-BLDMGT	EA	

COMPREHENSIVE BUILDING MANAGEMENT AND MAINTENANCE SERVICES

BASE BID YEARS ONE THROUGH FIVE - PRIME CONTRACTOR  
(MONTHLY) \$6,139.55 (ANNUAL) \$73,647.60 (FIVE YEAR) \$368,373.00

0002	96108-BLDMGT	LT	
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COMPREHENSIVE BUILDING MANAGEMENT AND MAINTENANCE SERVICES

HVAC/AUTOMATIC TEMPERATURE CONTROL SERVICES

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) \$1,200.00 (ANNUAL) \$14,400.60 (FIVE YEAR) \$72,000.00

0003	91039-JNITOR	LT	
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JANITORIAL SERVICES

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
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BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) - \$3,197.14 (ANNUAL) \$38,365.60 (FIVE YEAR) \$191,828.00

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0007	91013	EA	
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ELEVATOR MAINTENANCE AND REPAIR

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) - \$500.00 (ANNUAL) \$6,000.00 (FIVE YEAR) \$30,000.00

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0008	96872	EA	
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SNOW REMOVAL SERVICES

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) - \$100.00 (ANNUAL) \$1,200.00 (FIVE YEAR) \$6,000.00

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0010	91081	EA	
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WINDOW WASHING SERVICES

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) \$200.00 (ANNUAL) \$2,400.00 (FIVE YEAR) \$12,000.00

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0011	91059	EA	
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PEST CONTROL

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) - \$100.00 (ANNUAL) \$1,200.00 (FIVE YEAR) \$6,000.00

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0012	91054	EA	
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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
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BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) - \$200.00 (ANNUAL) \$2,400.00 (FIVE YEAR) \$12,000.00

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0013 90630 EA

### FIRE PROTECTION

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) \$800.00 (ANNUAL) \$9,600.00 (FIVE YEAR) \$48,000.00

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0014 91060 EA

### PLUMBING

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) - \$250.00 (ANNUAL) \$3,000.00 (FIVE YEAR) \$15,000.00

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0015 91082-REPAIR EA

### ELECTRICAL WORK REPAIR (RELATED)

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) - \$250.00 (ANNUAL) \$3,000.00 (FIVE YEAR) \$15,000.00

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0016 91027 EA

### GARBAGE/TRASH REMOVAL

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) \$200.00 (ANNUAL) \$3,000.00 (FIVE YEAR) \$12,000.00

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0017 96480 EA

### SECURITY GUARDS

BASE BID YEARS ONE THROUGH FIVE -  
(MONTHLY) \$7,600.00 (ANNUAL) \$91,200.00 (FIVE YEAR) \$456,000.00

END OF ITEM LIST

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**TERMS (cont'd):**

THE BLANKET PURCHASE ORDER (BPO) ISSUED AS A RESULT OF THE INVITATION TO BID (ITB) AND ANY SUBSEQUENT AMENDMENTS, MODIFICATIONS OR OPTIONS ISSUED RELEVANT TO THE ITB OR BPO, SHALL COMPLY WITH ALL OF THE TERMS, CONDITIONS AND SPECIFICATIONS ISSUED WITH THE ITB AND ARE INCORPORATED IN AND MADE PART OF THE BPO.

STATE YOUR FEDERAL TAX IDENTIFICATION # \_\_\_\_\_

IF THE STATE OF MARYLAND OR OTHER REGULATOR BODY REQUIRES A LICENSE OR CERTIFICATE TO PERFORM THE SERVICES REQUIRED, PLEASE PROVIDE THE LICENSE NUMBER AND DATE OF ISSUANCE.

\_\_\_\_\_  
LICENSE NUMBER

\_\_\_\_\_  
DATE OF EXPIRATION

IF YOU ARE A DEPARTMENT OF TRANSPORTATION CERTIFIED MINORITY BUSINESS, PLEASE PROVIDE YOUR CERTIFICATION NUMBER.

MDOT'S MBE CERTIFICATION NUMBER \_\_\_\_\_

CURRENT CONTRACT PRICING INFORMATION IS NOT PROVIDED BECAUSE SPECIFICATIONS MAY HAVE BEEN MODIFIED. CONTRACTORS ARE ADVISED THAT BASING A BID PRICE ON CURRENT PRICING WHEN SPECIFICATIONS HAVE BEEN MODIFIED COULD LEAD TO NON-RESPONSIBLE BID PRICINGS.

AS PART OF A RESPONSIBILITY DETERMINATION, BIDDERS MAY BE REQUIRED TO SCHEDULE A SITE VISIT WITH THE CONTACT PERSON IDENTIFIED ON THE ITB TO INSPECT SPECIFIC CONDITIONS AT THE FACILITY IN DETAIL TO IDENTIFY IN THE BID DOCUMENT.

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**AUTHORIZED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
BUYER AUTHORIZED DESIGNEE