

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

**BPO NO:** 001B8400110

**PRINT DATE:** 10/23/17

**PAGE:** 01

### SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

### VENDOR ID:

THE LEAGUE FOR PEOPLE W/DISABILITIES  
8808 ORCHARD TREE LANE

TOWSON, MD 21286  
(443 )279-6900 EXT 403

### REFER QUESTIONS TO:

LISA FORTUNE MCDONALD  
(410 )767-4084  
LISA.MCDONALD@MARYLAND.GOV

### ITB:

**EXPR DATE:** 10/31/20  
**POST DATE:** 10/23/17

**DISCOUNT TERMS:** . NET 30 DAY  
**CONTRACT AMOUNT:** 327,317.15

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

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CONTRACT TERMS: NOVEMBER 1, 2017 THROUGH OCTOBER 31, 2020.

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CONTRACT AMOUNT: \$327,317.15 (THREE (3) YEARS)

.  
\$112,174.83 OPTION YEAR 1

.  
11/01/2020- 10/31/22 OPT 1  
\$113,745.28 OPTION YEAR 2

.  
11/01/2022- 10/31/13 OPT 2

### FUND SOURCE:

H00	18	44659	0808	\$107,592.39
H00	19	44659	0808	\$109,098.69
H00	20	44659	0808	\$110,626.08
H00	21	44659	0808	\$112,174.83
H00	22	44659	0808	\$113,745.28

TO ADD A STOP TO AN EXISTING ROUTE, PLEASE CONTACT RENEE WATSON AND LISA MCDONALD

USING AGENCIES MAY USE THIS CONTRACT TO ESTABLISH PRICING FOR THEIR OWN ROUTES. USING AGENCIES SHALL BE BILLED DIRECTLY BY THE VENDOR FOR SEPARATE ROUTES.

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### TERMS (cont'd):

VENDOR CONTACT: JIM PAPPAS  
EMAIL: JPAPPAS@LEAGUEFORPEOPLE.ORG  
OFFICE: 410-323-0500 EXT. 403  
CELL: 443-286-4253  
FAX: 443-279-6906

STATE CONTACT : RENEE WATSON  
EMAIL: RENEE.WATSON@MARYLAND.GOV  
PHONE: 410.767.1592  
STATE PROCUREMENT OFFICER: LISA FORTUNE MCDNALD  
EMAIL: LISA.MCDONALD@MARYLAND.GOV  
PHONE: 410.767.4084  
FAX: 410.333.5509

VENDOR CONTACT: JIM PAPPAS  
PHONE: THE LEAGUE FOR PEOPLE WITH DISABILITIES  
EMAIL 8808 ORCHARD TREE LANE  
TOWSON, MARYLAND TOWSON, MARYLAND 21286  
AGENCY/LOCATION ARRIVAL TIME DEPART TIME CONTACT NAME &  
TELEPHONE

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DGS MAILROOM-301 W. PRESTON STREET  
8:00 AM  
8:15 AM  
RENEE WATSON/410-767-1297

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
0001	96224	EA	7,250.0000		

COURIER/DELIVERY SERVICES  
COURIER SERVICES AT DGS FACILITIES, ROUTE #1 (BALTIMORE- JESSUP).  
PERIOD OF PERFORMANCE 11/01/2017 THROUGH 10/31/18.

USER AGENCIES MAY USE THIS CONTRACT PRICING TO EXECUTE THEIR OWN  
PURCHASE ORDERS.USING AGENCIES SHOULD BE INVOICED SEPARATELY FOR  
ROUTES OR STOPS NOT INCLUDED ON THIS ROUTE.

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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BALTIMORE-JESSUP ROUTE #1 IS AS FOLLOWS (08/01/2017 THRU 10/11/2017)

DGS MAILROOM (301 W PRESTON ST)  
DORS WTC (2301 ARGONNE DRIVE)  
BCDSS (1910 BROADWAY DRIVE)  
DPSCS PAROLE & PROBATION (2100 GUILFORD AVE)  
AIDS ADMIN - SHILLING BUILDING (500 N CALVERT STREET)  
GOVERNOR'S OFFICE OF INDIVIDUALS (217 E. REDWOOD ST)  
DBED - WORLD TRADE CENTER (401 E PRATT STREET)  
STATE RETIREMENT AGENCY (120 E BALTIMORE STREET)  
WORKER'S COMPENSATION (10 E BALTIMORE ST)  
SCHAEFER BUILDING - PEOPLE'S COUNCIL (6 ST. PAUL ST, 21ST FLOOR)  
SCHAEFER BUILDING - PSC (6 ST. PAUL ST, 16TH FLOOR)  
SCHAEFER BUILDING - HEALTH CARE (6 ST. PAUL ST., 15TH FLOOR)  
SCHAEFER BUILDING - DGS BLGS & GRNDS (6 ST. PAUL ST, 15TH FLOOR)  
SCHAEFER BUILDING - OFC PUBLIC DEFENDER (6 ST. PAUL ST., 14TH FLOOR)  
SCHAEFER BUILDING - HUMAN RELATIONS (6 ST. PAUL ST., 9TH FLOOR)  
SCHAEFER BUILDING - MSBCA (6 ST. PAUL ST., 6TH FLOOR)  
SCHAEFER BUILDING - MTA (6 ST. PAUL ST., 2ND FLOOR)  
SCHAEFER BUILDING - TEACHER/STATE SUPPORT (6 ST. PAUL ST., 2ND FLOOR)  
DEPARTMENT OF JUVENILE JUSTICE (120 W FAYETTE ST)  
DHR MAILROOM (311 W SARATOGA STREET)  
MDE (1800 WASHINGTON BLVD)  
STATE RECORDS CENTER (7275 WATERLOO ROAD)  
COMPTROLLER'S MOTOR FUEL LAB (7275B WATERLOO ROAD)  
MD PAROLE COMMISSION (6776 REISTERSTOWN RD, STE 307)  
DPSCS (6776 REISTERSTOWN ROAD)  
MSP (1201 REISTERSTOWN RD)  
IWIF (8722 LOCH RAVEN BLVD)  
BCDSS (1910 BROADWAY DR)  
WORKER'S COMP OFFICE (10 E BALTIMORE STREET)  
IWIF (8722 LOCH RAVEN BLVD)  
DGS MAILROOM (301 W PRESTON STREET)

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0002	96224	EA	7,250.0000
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COURIER/DELIVERY SERVICES  
COURIER SERVICES AT DGS FACILITIES, ROUTE #2 (BALTIMORE- ANNAPOLIS).  
PERIOD OF PERFORMANCE 8/01/17 THROUGH 10/11/17.  
USER AGENCIES MAY USE THIS CONTRACT PRICING TO EXECUTE THEIR OWN  
PURCHASE ORDERS.USING AGENCIES SHOULD BE INVOICED SEPARATELY FOR  
ROUTES OR STOPS NOT INCLUDED ON THIS ROUTE.

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ROUTE #2 IS AS FOLLOWS (08/01/2017 THROUGH 10/11/2017)

DGS MAILROOM (301 W PRESTON ST, BALTIMORE)  
DORS (7840 BALTIMORE-ANNAPOLIS BLVD, GLEN BURNIE)  
MHT, GOCC, GOMA, GOSV, GOCI, GOC (100 COMMUNITY PLACE, CROWNSVILLE)  
DATA CENTER TICKETS (2020 INDUSTRIAL DRIVE, ANNAPOLIS)  
DNR MAILROOM (580 TAYLOR AVENUE, ANNAPOLIS)  
DIVISION OF STATE DOCUMENTS (16 FRANCIS STREET, ANNAPOLIS)  
STATE HOUSE (16 FRANCIS ST)  
LEGISLATIVE SERVICES (90 STATE CIRCLE, ANNAPOLIS)  
DGS BUILDING AND GMDS (29 ST. JOHN'S STREET, ANNAPOLIS)  
SHAW HOUSE LEGAL OFFICE (21 STATE CIRCLE)  
DHR FINANCE (80 CALVERT STREET)  
COMPTROLLER'S OFFICE (80 CALERT STREET)  
SHA (45 CALVERT STREET)  
DHR AACDSS (80 WEST ST)  
STATE BOARD OF ELECTIONS (151 WEST STREET)  
MD COURT OF APPEALS (350 ROWE BOULEVARD)  
DNR MAILROOM (580 TAYLOR AVENUE)  
DEPARTMENT OF AGING (50 HARRY TRUMAN PARKWAY, ANNAPOLIS)  
DORS ANNAPOLIS (49 OLD SOLOMON'S ROAD, STE 202, ANNAPOLIS)  
MHT, GOCC, GOMA, GOSV, GOCI, GOC (100 COMMUNITY PLACE, CROWNSVILLE)  
PEOPLE'S COUNCIL (21ST FL), PSC (16TH FL), HEALTHCARE RES. (15TH FL),  
DGS BLDG & GMBS (15TH FL), OPD (9TH FL), HR (9TH FL), MSBCA (6TH FL),  
SUPPLEMENTAL RETIREMENT (2ND FL) (6 ST. PAUL ST, BALTIMORE)  
DHR MAILROOM (311 W SARATOGA ST, BALTIMORE)  
DGS MAILROOM (301 W PRESTON ST, BALTIMORE)

END OF ITEM LIST

THE VENDOR SHALL COMPLY WITH ALL OF THE TERMS, CONDITIONS AND SPECIFICATIONS ISSUED WITH THE ITB AND ARE INCORPORATED IN AND MADE PART OF THE BPO.

IF THE STATE OF MARYLAND OR OTHER REGULATOR BODY REQUIRES A LICENSE OR CERTIFICATE TO PERFORM THE SERVICES REQUIRED, PLEASE PROVIDE THE LICENSE NUMBER AND DATE OF ISSUANCE.

\*\*\*\*\* LAST PAGE \*\*\*\*\*

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BUYER AUTHORIZED DESIGNEE